



## CHARTERED FINANCIAL ANALYST

- LEADING GLOBAL PROVIDER Top provider in offering all 3 levels of CFA Program training in Hong Kong Proven track record and experience over 50 locations
- **EXPERT TRAINERS** Satisfaction Rate of Trainer :≥90%
- FREE REJOIN PASS<sup>^</sup> Chance to rejoin same level CFA course within 6 months
- LIVE STREAMING Let you attend the class in real time from anywhere
- **ONLINE CATCH-UP VIDEO** Free access to our eLearning platform to review the lessons anytime
- PRE-REQUISITE READING VIDEO\* Course notes and videos are provided for foundation building

\* Applicable for Level I student only. Non-local course registration no. 360846 It is a matter of discretion for individual employers to recognize any qualification to which this course may lead.



























Kaplan is a member of the CFA Institute Approved Prep Provider Program.

Chartered Financial Analyst Program makes global standard for professionals in the financial sector, from which they gain investment knowledge and ethical principles. Earning a CFA® Charter you are one step ahead of becoming a financial professional.

### **OVERVIEW**

- · Administered by CFA Institute since 1962
- Generalist study and exam program for investment professionals
- Three exams based on a practice-based curriculum that changes annually to meet nature and complexity of the global investment profession
- Focus on the knowledge essential to the investment decision-making process
- Recognized as the "gold standard" in the industry

#### WHY DO THOUSANDS PURSUE THE CFA® CHARTER?



Gold standard worldwide

Essential knowledge



Career enhancing



Global network

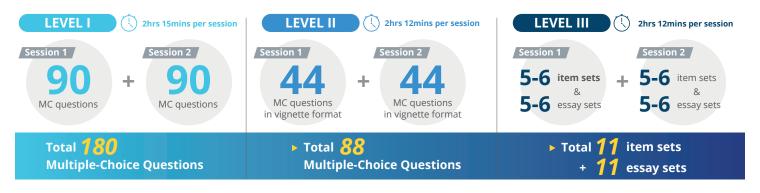


# How to get the CFA® Charterholder?



## **EXAM STRUCTURE**

CFA Institute recommends minimum 300 hours of study time for each level. Your time commitment is critical to success. Kaplan CFA® Exam Prep will enhance your understanding of the materials but your commitment to out-of-classroom study is essential.



## **TOPIC AREA WEIGHTS**

EXAM TOPIC	LEVEL I	LEVEL II	
Ethical and Professional Standards	15-20%	10-15%	
Quantitative Methods	6-9%	5-10%	
Economics	6-9%	5-10%	
Financial Statement Analysis	11-14%	10-15%	
Corporate Issuers	6-9%	5-10%	
Equity Investments	11-14%	10-15%	
Fixed Income	11-14%	10-15%	
Derivatives	5-8%	5-10%	
Alternative Investments	7-10%	5-10%	
Portfolio Management	8-12%	10-15%	

EXAM TOPIC	LEVEL III
Asset Allocation	15–20%
Portfolio Construction	15–20%
Performance Measurement	5-10%
Derivatives and Risk Management	10–15%
Ethical and Professional Standards	10–15%
Pathways* (Choose one of three specialized pathway)	
1. Portfolio Management Pathway	
2. Private Markets Pathway	30–35%
3. Private Wealth Pathway	





For details, please refer to CFA Institute: https://www.cfainstitute.org/en/programs/cfa/exam

## **CFA EXAM COST & EXAM CYCLE**

EXAM PERIOD	EXAM LEVEL	EARLY REGISTRATION PERIOD	REGISTRATION DEADLINE	EXAM DATES
FEB	T I	May 0 Jul 0 2024	Nov. 7, 2024	Feb 17-23, 2025
FED	III	May 9 - Jul 9, 2024	Nov 7, 2024	Feb 13-26, 2025
MAY	ı	A 9 Oct 16 2024	Feb C 2025	May 14-20, 2025
WAY	II	Aug 8 - Oct 16, 2024	Feb 6, 2025	May 21-25, 2025
	I			Aug 20-26, 2025
AUG	II	Nov 6, 2024 - Jan 29, 2025	May 6, 2025	Aug 27-31, 2025
	III			Aug 15-19, 2025
NOV	I	Fob 12 April 2025	Aug E 2025	Nov 12-18, <b>2025</b>
	II	Feb 12 - Apr 9, 2025	Aug 5, 2025	Nov 19-23, 2025

<sup>\*</sup>Candidates will choose one of three "specialized pathway" options at registration.

## **MOST EFFECTIVE 3-PHASE LEARNING APPROACH**

**EDUCATION** 

4 - 6 months before exam

Learn new facts, concepts, processes, procedures, and principles

14 - 20 Sessions (\*) 42-60 hrs

**REVISION** 

1 - 2 months before exam

Retain and remediate new knowledge through application

> Sessions **© 27 hrs**

**MOCK** 2 - 4 week before exam

Evaluate retention and application of new knowledge

**Mock Exam ©** 4 hrs 24-30 mins **Mock Review** © 3 hrs

#### **LEARNING OUTCOMES**

#### **Knowledge Building**

 Cover all big-picture concept vital to understand CFA® Program curriculum and provide exam-related tips and tricks

#### **Simulation and Practice**

- · Concentrate on exam taking strategies and techniques
- · Intensive exercises drilling with full debriefs
- Additional review of most difficult and tricky

#### **Performance Measure**

- Practice the skills and knowledge required in real exam
- · Trainer's post-mock debrief

#### LEARNING RESOURCES

#### **Education Program Slide Pack**

· Prepared by our global faculty team, localized to suit HK students

#### **Pre-requisite Reading Course Notes** (Level I only)

#### **Practice Questions**

• End-of-topic Q&A (Level I only)

#### **Downloadable Course Materials**

· Available in digital format and can be printed as needed for your convenience

#### **Pre-requisite Reading Course Notes** (Level I only)

#### **Revision Mind Maps**

• Mindmap to summarize key concepts at a glance

#### **Revision Questions Book**

· Hundreds of exam-standard concept checkers

#### **Downloadable Course Materials**

· Available in digital format and can be printed as needed for your convenience

#### **Exam-standard Mock Exam Questions**

#### **Personalized Performance Reports**

• Evaluate your performance, identify areas for improvement and priorities

#### **Graded Answer Sheet**

• Including Essay Questions (Level III Only)



Enroll Full Package and get a set of 2025 Schweser Essential Package (Online) at discounted price

Optional add-on at HK\$3,900 up (Original HK\$5,700 up)

#### **ONLINE ACCESS & SUPPORTING SERVICES**

#### Online Pre-Course (Level I only)

Start early by watching approximate 9 hours of online instruction on fundamental concepts

#### Pre-requisite Reading Video (Level I only)

#### **Online Progress Test**

• 6 tests (Level I), 4 tests (Level II & III) scheduled at key milestones

#### Live Streaming<sup>^</sup>

• We make learning super convenient that allow you attend the class in real time from anywhere at scheduled times

#### Online Catch-up Video<sup>^</sup>

All sessions are available to recap in our eLearning platform which allow you to review or make up missed session anytime anywhere

#### Swap Class<sup>^</sup>

- Catch up missed lectures by swapping to another class
- 6 sessions (Level I), 5 sessions (Level II) and 4 sessions (Level III)

#### Pre-requisite Reading Video (Level I only)

#### Live Streaming<sup>^</sup>

· We make learning super convenient that allow you attend the class in real time from anywhere at scheduled times

#### Online Catch-up Video<sup>^</sup>

• All sessions are available to recap in our eLearning platform which allow you to review or make up missed session anytime anywhere

#### Swap Class<sup>^</sup> (2 sessions)

 Catch up missed lectures by swapping to another class

#### Live Streaming<sup>^</sup>

• We make learning super convenient that allow you attend the class in real time from anywhere at scheduled times

#### Online Catch-up Video<sup>^</sup>

• All sessions are available to recap in our eLearning platform which allow you to review or make up missed session anytime anywhere

## Private Tutoring Contact us for assessment and price quote



Tailor made your own 1:1 or group tutoring with an expert trainer



More intensive and focused practice comparing to regular program



Customize your own schedule and study plan based on your needs



# **FREE REJOIN PASS**

The CFA qualification can be tough to pass, but if you didn't get the result you wanted, all is not lost. We offer a Free Rejoin Pass for candidates studying with us.

## **How it Works:**



## **Enroll CFA 2025 Full Package**

You will receive a Free Rejoin Pass when you enroll our CFA Full Package.



# Sit For/ Postpone the Exam within the same exam window as the package you enrolled in

Not perform well or apply deferral for the exam? No worries! You can rejoin the course for free!



## **Rejoin Our Course for FREE**

You can rejoin the same level CFA course within 6 months\*!

# You are eligible to rejoin our course if you:



## You must meet the following criteria:

- 1. Enrolled in our CFA 2025 Full Package; and
- 2. Submit Exam Fail Notice / Approved Deferral Proof from CFAI; and
- 3. Submit new Exam Registration Notice for the same level enrolled;
- 4. Complete the CFA Enrollment Form

## TRAINER'S PROFILE



- Trair
- Over 16 years of experience in teaching CFA Level I, II and III
- Design, develop and deliver financial training programs to top financial institutions and MNCs
- Expertise in investment tools, risk management, financial analysis, hedge fund, structured products, portfolio management and wealth management
- Subject expert of CFA Level III essay questions
  - Trainer of the first CFA Level III Essay Writing workshop in Hong Kong
  - Currently Director of Kaplan's Financial Markets Division
  - COO of Avant Capital Management, a greater China value focused hedge fund
  - · Columnist for i-Money Magazine
  - Joined from DBS, where he was VP of Complex Hybrid Products. Prior to that, he held numerous executive positions at Merrill Lynch, HSBC, RBC, Citi in Canada, Singapore and Hong Kong

Dr. Kyle Wong
PhD(Cornell), CFA, FRM

Demo Lecture







- Investment specialist with over 12 years of experience in multi-asset investments
- Was Head of Research for 7 years at Brooks Macdonald Asset Management based in London with over US\$13bn in assets under management
- Co-chaired the Asset Allocation Committee that oversaw the investment process, fund selection and marco research strategy
- Prior to that, held positions in Deutsche Bank's corporate team and IFG, a financial services company, where he managed pension funds
- Passionate trainer who will share tips from his experience in passing all three levels of the exam in one-go

Mr. Jonathan Lau

BA Econ (Cambridge), CFA

Demo Lecture







- Over 15 years of experience in the financial industry in multi-asset classes, including equities, derivatives, and convertibles
- An expert in portfolio management, risk management, hedge fund, and structured products
- Held senior positions at numerous asset management firms, where he managed equity asset portfolios
- A passionate trainer, with extensive experience in valuation, financial statements, and risk management, who can distill complex concepts into simple ideas

Mr. J. Lam

MSc Financial Mathematics (HKUST), CFA, CFA Cert. in ESG Investing







## WHAT OUR STUDENTS SAY

96% of our STUDENTS said

Kaplan's CFA® exam

preps useful

(1))

Hear what our students say





I found that Kaplan's prep course for the CFA® program is incredibly helpful for a number of reasons. Most importantly, we had a great teacher - engaging, enthusiastic, helpful, and highly exam-focused.

I'm also grateful for his detailed, step-by-step approaches in teaching us how to answer exam questions. Also, the catch-up videos were very helpful for reviewing concepts and catching things I had missed in class!

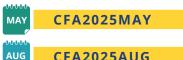
Sarah Peterson

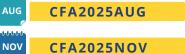
"

## **ONLINE STORE SPECIAL**

#### **EXTRA UP TO \$300 OFF**

(Limited Offer) with promotional code:







Enroll Now

## WIN-WIN REFERRAL PROGRAM

Get **\$1,000 up** together





For course material availability

#### **FREE WELCOME GIFT**

Register with Customer Service and follow our channels now!

Facebook: kfmhk

Instagram: kaplanhk\_fm





## **FAQ**

#### Is your course suitable for me if I don't have solid background in Finance? Will it be difficult for me to catch up in class?

Our most complete 3-Phase learning strategy (Education + Revision + Mock Exam) for the CFA® Program, known as **Full Package** is the most comprehensive training in Hong Kong. We not only help you build core concepts but also take it further by enhancing exam techniques and rehearsing exam.

For students who do not have background in business nor strong financial knowledge, we offer **Free Online Pre-cours**e for those who enroll in our Level I Full Package. Approximate 9 hours of online instruction on fundamental concepts helps you build a solid foundation and acquire key skills required to ensure a smooth start.

We also recommend you to begin your CFA® Program journey with our **Free Resources**, including CFA® Fundamental eBook, Calculator Workshop etc. For details, please refer to https://fmlanding.kaplan.com.hk/.

## Q2 Will you help me register the exam?

You are responsible for registration of the CFA® exam. If you have not done so, you can register online at: www.cfainstitute.org/programs/cfa/register. Please beware of the exam registration deadline indicated on CFA Institute Official Website.

### O3 How long should I prep the exam?

The CFA® exam is tough, CFA Institute recommends **minimum of 300 hours** of study time for each level. Instead of expending more energy and time trying to figure out the complexities of the curriculum, outsource it to a professional like Kaplan. So you can study more efficiently. Our most complete CFA® Program 3-Phase learning strategy (Education + Revision + Mock Exam) includes everything you need to maximize study effectiveness. The duration of our program takes 3 to 5 months to get you exam-ready.

## **Q4** I may not be able to attend some of the sessions. What should I do?

Don't worry, we have the best solution for you. Our Online Catch-up Videos are here to prevent you from missing any classes. Contact our Customer Service Officer and request:

#### **Catch-up Videos**

Education Program, Revision Course, Mock Review with trainer annotations is recorded and available for viewing anywhere with internet access

#### **O5** Which trainer is better?

Any educational program is only as good as the people who construct and deliver it. We have assembled the most effective, well-respected, and competent team of professional trainers to create and deliver Kaplan Exam Prep.

To learn more of their teaching styles and how trainers work through problems, you are welcome to attend our free seminars. For dates of upcoming seminars and to register, please visit: www.kaplan.com.hk/financial-markets/events.

## **Q6** Which study solution is right for me?

Majority of people would prefer following a pre-set schedule, interacting with trainer and participants, learning in a classroom environment. **Our Full Package** has helped thousands of candidates to prepare for the exam effectively.

If you are juggling between career and study which makes attending classroom class almost impossible, with our **Live-streaming and Online Catch-up video service**, or **Kaplan Schweser Self-study Package**, you have the freedom and flexibility to decide what fits your learning style and condition.

## **Q7** Any pass guarantee?

We understand that the qualification can be tough to pass, if you don't get the result you wanted, not all is lost. Therefore we offer free rejoin pass for you. Details please refer to Page 4.

#### 1 think your program is quite expensive. May I know why I should choose Kaplan for preparing my CFA® exam?

We offer one of the **highest number of hours** of training program in Hong Kong. Designed around a 3-Phase learning strategy (Education + Revision + Mock), all our courses are guided by academic researches on the most effective study method to prepare for the exam. Many providers stop in the Education Phase. We take it further by enhancing exam techniques and rehearsing exam in the Revision Course and Mock Exam.

#### Q9 I want to know more about the exam. Where can I find more information?

#### **Hong Kong Office**

27/F, Henley Building, 5 Queen's Road Central Hong Kong Tel: 8009 60799 24-hour Info: 8228 8820

#### **Head Office in US**

Email:info@cfainstitute.org
Tel: +1 (434)951-5499
Fax: +1 (434) 951-5262
Website: www.cfainstitute.org (login to submit inquiry at website)



## **CFA LEVEL III - COURSE SCHEDULE**

Core Module: 30 hours 10 sessions

EDUCATION PROGRAM (Cantonese) Specialized Pathway: 12 hours 4 sessions

		CLASSROOM + ONLINE  Classroom + Live Streaming + Online Catch up					
	TRAINER >	KYLE WONG					
		PORTFO	LIO MAN	AGEMENT	PRI	VATE WE	ALTH
				CORE N	ODULE		
		DATE	DAY	TIME			
1	Capital Market Expectations	09/11/24	Sat	10:00 - 13:00			
2	Capital Market Expectations	09/11/24	Sat	14:00 - 17:00			
3	Asset Allocation + Online Progress Test Release	16/11/24	Sat	10:00 - 13:00			
4	Portfolio Construction	16/11/24	Sat	14:00 - 17:00			
5	Portfolio Construction	23/11/24	Sat	10:00 - 13:00	1-10 sessions (Core	e Module)	are shared across all
6	Overview of Private Wealth Management	23/11/24	Sat	14:00 - 17:00	specialized pathways		
7	Portfolio Performance Evaluation + Online Progress Test Release	07/12/24	Sat	10:00 - 13:00			
8	GIPS	07/12/24	Sat	14:00 - 17:00			
9	Derivatives	14/12/24	Sat	10:00 - 13:00			
10	Currency Management + Ethics + Online Progress Test Release	14/12/24	Sat	14:00 - 17:00			
				SPECIFIC I	PATHWAY		
	TRAINER >	KYLE WONG		К	YLE WO	NG	
		DATE	DAY	TIME	DATE	DAY	TIME
11	Specialized Pathway	28/12/24	Sat	10:00 - 13:00	22/12/24	Sun	10:00 - 13:00
12	Specialized Pathway	28/12/24	Sat	14:00 - 17:00	22/12/24	Sun	14:00 - 17:00
13	Specialized Pathway	04/01/25	Sat	10:00 - 13:00	29/12/24	Sun	10:00 - 13:00
14	Specialized Pathway + Online Progress Test Release	04/01/25	Sat	14:00 - 17:00	29/12/24	Sun	14:00 - 17:00

		Core Module:	21 nours	/ sessions
REVISION COURSE	(Cantonese)	Specialized Pathway:	6 hours	2 sessions

KEV	ISION COURSE (Cantonese)			Sp	ecialized Pathway:	6 nours		2 sessions
			CLASSROOM + ONLINE Classroom + Live Streaming + Online Catch up					
		TRAINER >			KYLE \	WONG		
			PORTFO	LIO MAN	AGEMENT	PRI	/ATE WE	ALTH
			CORE MODULE					
			DATE	DAY	TIME			
1	Capital Market Expectation		08/01/25	Wed	19:00 - 22:00			
2	Asset Allocation		11/01/25	Sat	10:00 - 13:00			
3	Portfolio Construction		11/01/25	Sat	14:00 - 17:00			
4	Overview of Private Wealth Management		15/01/25	Wed	19:00 - 22:00	· ·	Module) a	are shared across all
5	Portfolio Performance Evaluation+GIPS		18/01/25	Sat	10:00 - 13:00	эрсс	iuiizeu put	iiiiays
6	Derivatives		18/01/25	Sat	14:00 - 17:00			
7	Currency Management + Ethics		22/01/25	Wed	19:00 - 22:00			
			SPECIFIC PATHWAY					
		TRAINER >	KYLE WONG			К	KYLE WONG	
			DATE	DAY	TIME	DATE	DAY	TIME
8	Specialized Pathway		25/01/25	Sat	10:00 - 13:00	26/01/25	Sun	10:00 - 13:00
9	Specialized Pathway		25/01/25	Sat	14:00 - 17:00	26/01/25	Sun	14:00 - 17:00

ONLINE	моск	4 hours 24 mins
DATE	DAY	TIME
08/02/25	Sat	10:00 - 12:12 & 12:42 - 14:54

	MOCK EXAM	3 hours				
		CLASSROOM + ONLINE Classroom + Live Streaming + Online Catch up				
			KYLE \	WONG		
	PORTFOLIO MANAGEMENT PRIVATE WE				ALTH	
	CORE MODULE			ODULE		
	DATE		TIME			
	11/02/25	Tue	19:00 - 22:00	(Core Module) are sh all specialized pa		
			SPECIFIC I	PATHWAY		
TRAINER >	KYLE WONG			KYLE WOI	NG	
		alized path the same	way will be reviewed timeslot	Questions on Specialized path during the same	•	
L						



## **CFA LEVEL III - COURSE SCHEDULE**

Core Module: 30 hours 10 sessions

EDUCATION PROGRAM (Cantonese) Specialized Pathway: 12 hours 4 sessions

		ONI	INE	
	TRAINER >	> KYLE WONG		
		PORTFOLIO MANAGEMENT	PRIVATE WEALTH	
		CORE M	10DULE	
		VIDEO REL	EASE DATE	
1	Capital Market Expectations			
2	Capital Market Expectations			
3	Asset Allocation + Online Progress Test Release			
4	Portfolio Construction			
5	Portfolio Construction	1-10 sessions (Core Module) are sha	ared across all specialized pathways	
6	Overview of Private Wealth Management			
7	Portfolio Performance Evaluation + Online Progress Test Release	All videos are avo	ailable for review	
8	GIPS			
9	Derivatives			
10	Currency Management + Ethics + Online Progress Test Release			
		SPECIFIC I	PATHWAY	
11	Specialized Pathway			
12	Specialized Pathway	All videos are available for review	All videos are available for review	
13	Specialized Pathway			
14	Specialized Pathway + Online Progress Test Release			

REV	ISION COURSE	(Cantonese)	Specialized Pathway:	6 hours	2 sessions	
			ON	LINE		
		TRAINER	×> KYLE	WONG		
			PORTFOLIO MANAGEMENT	PRIVATE WE	ALTH	
			CORE MODULE			
			VIDEO REL	EASE DATE		
1	Capital Market Expectation					
2	Asset Allocation					
3	Portfolio Construction					
4	Overview of Private Wealth Man	agement	Video will be released by pha	ses from mid Jan to Early Feb		
5	Portfolio Performance Evaluation	n+GIPS				
6	Derivatives					
7	Currency Management + Ethics					
			SPECIFIC	PATHWAY		
8	Specialized Pathway		Video will be released by phases from late Jan to Early	Video will be released by phases	from late Jan to Early	
9	Specialized Pathway		Feb	Feb		

ONLINE	MOCK 4 hours 24 mins		
DATE DAY		TIME	
02/08/25	Sat	10:00 - 12:12 & 12:42 - 14:54	

MOCK EXAM REVIEW (Cantor	nese)	3 hours			
ONLINE					
KYLE WONG					
PORTFOLIO MANAGEMENT PRIVATE WEALTH					
CORE I	MODULE				
VIDEO RE	LEASE DATE				
Video will be avail	Video will be availa <mark>ble from 09/08/25</mark>				
SPECIFIC PATHWAY					
Questions on Specialized pathway will be reviewed during the same timeslot	Questions on Specialized pathw during the same ti	•			

21 hours

Core Module:

7 sessions

# **CFA LEVEL III - COURSE FEE (2025)**

## **Enroll Early to Save 15% on Full Package**

**EARLY BIRD PRICE** 

**ORIGINAL PRICE** 

\*Full package includes all three phases learning:







HK\$14,600<sup>^</sup>

HK\$17,200

Our package guides you through the entire learning process from knowledge building (education) to knowledge reinforcement (revision) to mock exam which equips you for exam-day success.

#### Add-on (Optional)

Get a set of 2025 Schweser Essential Package (Online) at HK\$4,520 (Retail Price HK\$6,500) to further increase your content retention. Extra HK\$1,200 for the printed material of SchweserNotes & QuickSheet Kit. Available for student who enrolled Full Package only.



## **Enroll Early to Save 20% on Revision Course**



Revision course would be recommended, if you already has a strong understanding of the curriculum but needs to learn and/or refresh themselves with the curriculum.

**EARLY BIRD PRICE ORIGINAL PRICE** HK\$8,720<sup>^</sup> HK\$10,900

#### **Interest-free Installments**

Card holders of HSBC/SC VISA/Master card, and selected Amex Cards can enjoy:

3/6-month(HSBC/SC) or 12-month(Amex) interest-free installment for fees of \$6,000 or above in single

Credit cards bearing the American Express name, brand or logo issued by its licensees in Hong Kong are eligible for the Interest Free Installment Plan. Credit Cards, Corporate Cards, and US Dollars Cards issued in Hong Kong by American Express International, Inc. and all American Express Cards issued outside of Hong Kong are not eligible for this Interestfree Installment Plan. Please check with Kaplan for details.

#### Free Seminars & Demo Lecture

Understand more about the curriculum and exam tips. Trainer is here to answer your questions.

https://www.kaplan.com.hk/event-list



#### **Level III Specialized Pathways**

For 2025 Level III exams, Candidates will be able to select a path that teaches content more directly related to their interests and aspirations. The three versions will have a 'common core' of curriculum at Level III, supplemented by specialized content for each pathway.

- Portfolio Management
- **Private Markets**
- Private Wealth

For Details:

https://www.cfainstitute.org/en/programs/cfa/exam/level-iii-pathways

## ONLINE STORE SPECIAL

#### **EXTRA UP TO \$3000 OFF**

(Limited Offer) with promotional code:



**Enroll Now** 





## WIN-WIN REFERRAL PROGRAM

Get **\$1,000 up** together





**Know More** 

#### FREE WELCOME GIFT

Register with Customer Service and follow our channels now!

Facebook: kfmhk

Instagram: kaplanhk\_fm



#### Kaplan Financial (HK) Limited

G/F to 3/F, E-Tech Centre, Nos 402-406 Hennessy Road, Wanchai, Hong Kong (Causeway Bay MTR Exit A)



**f** kfmhk kaplanhk\_fm



(852) 5628 8939



<sup>\*</sup>Course fees apply to both classroom learning and online learning.

<sup>^</sup>Refer to the Enrollment Form for the Early Bird Deadline for each exam window.





	2025						Chartered	Financial Analyst		
1 Per	sonal Particulars > *Must complete									
l am a □ New Student □ Old Student □ Free Rejoin Student										
*(Mr/M	rs/Miss) Surname:		*For	ename:						
*Mobile/ Contact No.:			CFA Candidate No.:							
			Natio	onality:						
*HKID/ Passport No.:			(First 4 digits. i.e. A123)			nis field must be completed if a passport no. is provided)				
*Email:			Yea	*Year of Birth:		e of 18 or above				
Compan	y:		Position:							
Postal A	ddress:									
	Address:									
Applicable t	o Online Program only Leave it blank if it is the same as your postal	address. P	lease provide a weekday daytime delive	ry address ar	nd ensure that either yourself or an authori	zed pers	on will receive the or	der.		
	ucation >									
Highest Education	Bachelor's degree, Major in	Master's degree in								
Achieve	d* ☐ Doctoral degree in	At least 4 years of full-time professional work experience								
	☐ Current student, exam window must be	within	23 months of your graduatio	_	of bachelor degree, major in					
			, ,							
3 Class Selection ►			Classroom + Online th Live streaming and Online Catc	h un	Online	Ear	ly Bird Price	Full Price		
	Level I Full Package (with Education, Revision Course and Mock Exam & Review)		Lam (Cantonese)		☐ Kyle Wong (Cantonese)	On or	before 3 Jan 25	4 Jan 25 onwards		
			am will deliver the session via Live-strea er region.	ming from	☐ Jonathan Lau (English)		\$9,950	□ \$12,000		
	Level I Revision Course		.am (Cantonese) am will deliver the session via Live-strea	mina from	☐ Kyle Wong (Cantonese)	On or l	pefore 25 Mar 25	26 Mar 25 onwards		
Мау	Level I Revision Course		ner region.	g	☐ Jonathan Lau (English)		\$5,460	\$6,500		
₹	Level II Full Package (with Education, Revision Course and Mock Exam & Review)  Level II Revision Course		le Wong (Cantonese)			On or	\$13,950	2 Feb 25 onwards  \$16,400		
							before 5 Apr 25	6 Apr 25 onwards		
			le Wong (Cantonese)				\$7,600	□ \$9,500		
	Add on Schweser Feschiel Backers (Online)(1)				П	Level I \$3,9	900 (original \$5,700)			
<		Add-on: Schweser Essential Package (Online) <sup>(1)</sup> (includes SchweserNotes <sup>™</sup> with Quicksheets, Videos, Qbank, Mock exams & other resources)					Level II \$4,050 (original \$			
(includes SchweserNotes <sup>IM</sup> with Quicksheets, Videos, Qbank, Mock exam  Add-on: SchweserNotes <sup>TM</sup> with Quicksheet (Printed) <sup>(2)</sup>			y(2)			□ Level I \$1,200				
						□ Level II \$1,200				
		0	Online			ly Bird Price	Full Price			
			J. Lam (Cantonese)				before 26 Apr 25	27 Apr 25 onwards		
	Level I Full Package (with Education, Revision Course and Mock Exam & Review)		☐ Kyle Wong (Cantonese)				\$9,950	□ \$12,000		
	(with Education, nevision course and work exam & neview)	☐ Jonathan Lau (English)								
		☐ J. Lam (Cantonese)				On or	before 28 Jun 25	29 Jun 25 onwards		
	Level I Revision Course		Kyle Wong (Cantonese)				\$5,460	□ \$6,500		
Aug			☐ Jonathan Lau (English)				before 26 Apr 25	27 Apr 25 onwards		
<u>6</u>	Level II Full Package (with Education, Revision Course and Mock Exam & Review)		Kyle Wong (Cantonese)				\$13,950	□ \$16,400		
	Level II Revision Course	e ☐ Kyle Wong (Cantor			oca)			29 Jun 25 onwards		
			kyle Worlg (Cantonese)	oc <sub>j</sub>		On or	\$7,600 before 26 Apr 25	☐ \$9,500 27 Apr 25 onwards		
	Level III Full Package (with Education, Revision Course and Mock Exam & Review)		☐ Kyle Wong (Cantonese)  Kyle Wong (Cantonese)				\$14,600	□ \$17,200		
	Level III Revision Course					On or	before 28 Jun 25	29 Jun 25 onwards		
							\$8,720 Level I \$3,9	\$10,900 900 (original \$5,700)		
Aug	Add-on: Schweser Essential Package (Online) <sup>(1)</sup> (includes SchweserNotes™ with Quicksheets, Videos, Qbank, Mock exams & other resources)							050 (original \$6,100)		
						Level III \$4,050 (original \$6,100)				
	Add-on: SchweserNotes™ with Quicksheet (Printed) <sup>(1)</sup>					Level I \$1,200				
						☐ Level II \$1,200				
							Level III \$1,	200		



Class Selection ▶			Online			Early Bird Price		Full Pr	rice	
			J. Lam (Cantonese)				before 26 Jul 25	27 Jul 25 o		
	Level I Full Package		Kyle Wong (Cantonese)				40.000	4.0		
	(with Education, Revision Course and Mock Exam & Review)		Jonathan Lau (English)				\$9,950	□ \$12 <i>,</i>	000	
			J. Lam (Cantonese)			On or	before 27 Sep 25	28 Sep 25 c	onwards	
Z	Level I Revision Course	☐ Kyle Wong (Cantonese)				□ \$5,460		□ \$6,5	00	
Nov			☐ Jonathan Lau (English)				\$3,400		00	
	Level II Full Package	_	Kyle Wong (Cantonese)				before 26 Jul 25	27 Jul 25 o	nwards	
	(with Education, Revision Course and Mock Exam & Review)						\$13,950	□ \$16	,400	
	Level II Berisian Course		Kyle Wong (Cantonese)				before 27 Sep 25	28 Sep 25 c	onwards	
	Level II Revision Course						\$7,600	□ \$9,5	500	
	Add-on: Schweser Essential Package (Online) <sup>(1)</sup>					Level I \$3,9	00 (original \$5,	700)		
Z	(includes SchweserNotes <sup>TM</sup> with Quicksheets, Videos, Qbank, Mock exams & other resources)					Level II \$4,0	Level II \$4,050 (original \$6,100)			
Nov	TM					Level I \$1,2	\$1,200			
	Add-on: SchweserNotes <sup>TM</sup> with Quicksheet (Printed) <sup>(</sup>	-,					Level II \$1,2	\$1,200		
Onlin	e Learning System Validation and its policy			Others						
					struments BA-II Plus <sup>™</sup> Financial Ca		lator	□ \$3	380	
	e view this demo link by scanning the QR code or browsin //bit.ly/3coyGGD on your computer which you will acce			Request (applicable to online program only)		y)	□ \$5	500		
online lecture			Free Rejoin Pass Redemption*  *Terms and conditions apply						50	
				Terms and condi	попь аррпу					
					Total Payable					
4	Method of Payment ▶				Declarations					
Cash DEDS DEDS DAVMe • I declare that all information provided in this form and all attached docume								cuments		
(poyable to "Kaplan Financial (HK) Limited." Cheque should be received by Kaplan Financial 7 working days before course commencement.  • I have understood and hereby						agree to provide relevant proof of my academic				
	time.						ence upon request from Kaplan Financial at any			
	☐ Credit Card (full payment) ☐ VISA ☐ AMEX ☐ MasterCard						all the Rules, Regulations, and Code of Conduct of hereby agree to the terms and conditions stipulated form and on Kaplan Financial's website.			
T										
0						ements of the eLearning platform and the testing				
						nation by email in the future.				
	Signature								-	
					Date				-	

#### Payment Methods

- VISA/ Master / Amex Card
  - Payment can be made in person, by fax, email or by mail (see address at the bottom) or via online store. Interest-free installment: For transaction over \$6,000. Payment has to be made in person. Cardholders of HSBC/SC VISA / Mastercard and selected Amex Cards can enjoy a 3/6-month (HSBC/SC) or 12month (Amex) interest-free installment for course fees of \$6,000 or above in single payment. The cardholder has to be the student himself/herself. Amex Cardholders, please call us first at +852 2526 3686 to check your credit card eligibility.
- Cash / EPS
- Fees can be paid by cash or EPS at our E-Tech Centre Campus. 3) Cheque
- Fees can be paid by crossed cheque made payable to "Kaplan Financial (HK) Limited". Please mail the cheque and all required documents to us. Kaplan will not be responsible for any loss of payment sent by mail. If you are enrolling a course that will commence in less than 7 working days, you are advised against using cheque in view of delay arising from postage delay and bank clearance.
- Fees can be paid by FPS or PayMe at our E-Tech Centre Campus or via our online store (https://store.kaplan.com.hk/).

FPS / PayMe

Holders of valid working visas or dependency visas are welcomed to consult Kaplan for admissions to live classes. If the existing visa does not indicate your eligibility for staying and / or studying in Hong Kong, please further consult the Immigration Department of the HKSAR Government. (website: <a href="https://www.immd.gov.hk">https://www.immd.gov.hk</a>; telephone: (852) 2824 6111). The Immigration Department is fully empowered for the processing of visa application and the approval for the applicants' eligibility for staying and /or studying in Hong Kong. Kaplan's acceptance of your application for the live class does not warrant for successful visa approval from the Immigration Office. Visa holder applicants and students should be careful of their full compliance with the relevant immigration laws and ordinances during their staying and studying in Hong Kong.

FOR OFFICIAL USE ONLY:									
F-SO:	ST2000:	PY:	HK\$:	App#:	Date:	Handler:			

#### Kaplan Financial (HK) Limited

Tel: (852) 2526 3686 | Fax: (852) 2501 0589

Email: hkcfa@kaplan.com

www.kaplan.com.hk/financial-markets

#### **E-Tech Centre Campus**

G/F to 3/F, E-Tech Centre, Nos 402-406 Hennessy Road, Wanchai, Hong Kong (Causeway Bay MTR Exit A)



#### Terms and Conditions

Terms and Conditions are subject to change without notice. Please review the full and most updated version from our website www.kaplan.com.hk/kfm periodically. All matters and disputes will be subject to the final decision of Kaplan. These Terms and Conditions set out your entire agreement with Kaplan Financial for the particular course and supersede all previous agreements or understandings made (verbally or in writing) in relation to the course.

#### **Enrollment Policy**

- A completed enrollment form/order form must be accompanied by payment in full. Prices are subject to change and we reserve the right to charge additional amounts to reflect any pricing changes taking effect before course commencement date(s).
- Kaplan Financial reserves the right to cancel a course if enrollment is insufficient and/or make alterations regarding trainers, class locations, class schedules, topic sequence and time allocated to each topic should the circumstances so
- . Course administration details including confirmed dates and teaching venue will be emailed to students
- approximately 3 working days prior to course commencement.

  Classroom courses will be delivered in person, unless there are health and safety measures or other unexpected situations that Kaplan is unable to ensure the safety of campus. If such situation occurs, the lessons maybe delivered online without providing face-to-face sessions.

#### Attendance Policy

- An attendance sheet will be placed either outside or near the entrance of the classroom for sign-in. It is students responsibility to sign for each session, as well as signing-in before students enter the classroom. It is students'
- responsibility to sign accurately and on time, as the signatures will be served as the only record of attendance. Courses are not transferable between individuals. Under all circumstances, nobody except the registered stude can participate in the registered class or gain access to student services. Kaplan Financial does not accept substitutes, in whole or in part, to obtain services, attend classes and sign on behalves. Regular attendance check, that involves a quick check of valid ID and contact information, will be conducted throughout the course without notice. Once entered into the premises, individuals will be bound by Kaplan Financial's school regulations.
- Students are not allowed to swap or transfer class without Kaplan Financial's written or email approval

#### **Cancellation Policy**

- 50% course fee is refundable at any time up to 2 weeks prior to the course commencement date. No refund is allowed thereafter.
- 10. Cost of any course notes, Kaplan Schweser products and financial calculator are not refundable
- Cancellations will be subject to an administrative fee of \$400 per course.

  Funds received but not utilized or refunded in accordance with these Terms and Conditions will be forfeited to Kaplan 12. Financial.
- 13. Refund will only be arranged upon the receipt of all necessary documents and course fee paid will be refunded to the participant by cheque.
- 14. Any request for refund due to extenuating personal reasons will be considered and determined on a case by case basis, upon presentation of supporting documentation. The common extenuating reasons are illness, accident, pregnancy and bereavement.
- 15. The following reasons will not be grounds for refund: students' financial circumstances, failure to register for an exam, taking the exam in a later exam sitting, not pursuing the designation, change of work circumstances (i.e. job, location, working hours, obligations etc), difficulty level of course not suitable, dislike of trainer's presentation style.

- Kaplan Financial would only accept written request to transfer to another class of the same course in the same exam sitting at any time up to 2 weeks prior to original course commencement. The request will be assessed and approved on a case-by-case basis, subject to classroom capacity and other conditions decided by Kaplan Financial. Any approved transfer will be subjected to an administrative fee of \$400 per course. This fee is non-refundable and nontransferrable.
- Students must complete the course in the current exam sitting and are not allowed to transfer or defer any portion of

#### Attendance Certificate for CPT Purpose (available for Classroom Learning only)

- For subjects relevant to the individual's function and which may help to enhance the performance of their job functions would meet CPT purpose. It is up to the employers or corporations to determine suitability of the course in meeting CPT requirement. Individuals are responsible for verifying with employers using course topics and schedule.
- It is a matter of discretion for individual employers to recognize any qualification to which this course may lead.

  Within two months from the completion of the course, students may submit a request for certificate of attendance if they have achieved at least 70% attendance. \$150 will be charged for successful issuance. Students will be notified to collect the certificate at our centre in 14 working days.

#### Live-Streaming and Online Video (available for Classroom Learning)

- Kaplan Financial does not warrant that the live-streaming and online catch-up videos will be uninterrupted or errorfree. All live-streaming and online catch-up videos are provided on an "as is, as available" basis. A substitute video of another trainer, lectured in a different language and pace might be arranged.

  Attendance will not be counted for watching of a video for CPT or attendance purpose.
- You agree to meet the minimum system requirements set forth for Kaplan Financial's online requirement. It is a limited license to use the content until the exam date of your enrolled semester. All online resources are to be use for the student's own personal use and benefit. Unauthorized use of the online resources may be subject to legal

#### Swap Class (available for Classroom Learning)

- Maximum of 6 sessions for Level I; 5 sessions for Level II & III for Classroom Learning Education Program students (2 sessions for Classroom Learning Revision Course students). You must accept and be aware that certain degree of variance do exist between classes of the same course. Swap class is only accepted for classes within the same course
- Request must be made at least 3 working days prior to the swapped class. Swap class will be accepted on a first come, first-served basis.
- You are required to sign on the attendance record sheet as usual when you enter a swap class. Your name will be written manually on the last page (swap class) of attendance list. Failure to sign-in on the right page would be regarded as absence.

#### **Online Access**

- Online Pre-course, videos and online progress tests are to be used for students' personal use and benefit. Shared use of online service is prohibited. Never share your password with anyone. Access will expire on the end of the month after the exam of your enrolled semester.
- After the enrollment is completed, we will acknowledge your enrollment within 7 working days by (1) providing you the official receipt, (2) emailing you the login information. If you do not hear from us, please check with us at +852 2526 3686 or email to hkcfa@kaplan.com.

#### Class Materials and Stationery

- Print materials will be provided for Classroom Learning and will be distributed at regular intervals—first on the first day of the course and then throughout the course progression. Digital materials are also available and can be printed as needed for your convenience. For Online Learning, only digital materials will be provided.
- All class materials must be collected within the same course semester.
- Students must bring stationery and the financial calculator (Texas Instruments BAII Plus or HP 12C) to class. If students have not used HP 12C before, Kaplan Financial recommends Texas Instrument BAII Plus. Students must bring all course notes collected to class. Kaplan Financial does not have spare copies to lend.

#### Housekeeping

All housekeeping issues of which students need to be aware, will be brought to students' attention on the first day of

#### Copyright Policy

- All class materials are for the sole use by registered students only. All materials, in whole or in part, may not be reproduced, shared, rent, copied or transmitted in any format or by any means, electronic or mechanical, including photocopying, recording, or by any information storage and retrieval system, without written permission from Kaplan Financial. The unauthorized duplication of class materials is a violation of global copyright laws
- Video or audio recording devices are prohibited under any circumstances

#### **Online Learning**

- Enrollment to Online programmes will only be processed after Kaplan receives the applicants' signed acknowledgement of having satisfied Kaplan eLearners' system requirements. The validation aims to give you the opportunity to fully test the technology and ensure satisfactory viewing result before enrollment
- is processed. Your enrollment and payment will be put on hold until the validation is returned Digital course materials will be released in milestones. They can be printed as needed for your
- 36. This is a previous recording of a live stream class from a previous exam window in the same curricular
- year. Subsequent update/errata will be posted to the elearning platform, if any.
  It is a limited license to use the content only between the times of access is granted and the end of the month after the exam of your enrolled semester. Kaplan bears no responsibility to extend the access
- period, regardless of students' actual exam date. For cancellations received in writing 2 weeks prior to activation of online account, 50% of the course fee will be charged. No refund is allowed thereafter.

#### Kaplan Schweser Purchase

- Sales of all products are final, non-refundable and non-returnable once order is placed and payment
- 40. Schweser study materials are protected by the laws of copyright of the United States and other countries throughout the world. Unauthorized creation, purchase, photocopy (i.e. pirated, illicit copies), scanning, use and transmitting of these materials, or portions thereof, in any form whatsoever, is a violation of the copyright law. Violators will be reported to the police and HK Customs and Excise Department where they
- may subject to criminal and civil liability.

  The Schweser materials purchased are to be used for the purchaser's own personal use and benefit.

  Unauthorized commercial resale of Schweser materials is prohibited. Shared use of paper materials, and Online Access is prohibited. All products are non-transferrable. Users must not share the username and password with anyone. Schweser reserves all its rights in the event of a violation of this policy, which may include suspension of purchaser's privileges and enforcement of Schweser's right under law and equity.
- After the order is successfully processed, you will receive login information assigned by Kaplan Schweser After the order is successfully processed, you will receive login information assigned by Kaplan Schweser within seven working days. It is a limited license to use the content only between the times of access is granted and the end of the month after the exam of your enrolled semester. Kaplan bears no responsibility to extend the access period, regardless of purchasers actual exam date. Schweser does not warrant that Online Access will be uninterrupted or error-free. Online access to www.schweser.com is provided on an "as is, as available" basis. You agree to meet the minimum system requirements set forth for Kaplan Schweser's electronic products.
- 43.
- Date of collection is subject to availability of different materials. Purchasers must present official receipt to collect the materials before the exam date of your enrolled semester. You are required to collect the material in person or you are welcome to arrange your own courier services. Kaplan offers delivery service at additional cost to a Hong Kong local address (preferably business address). The shipping time is around 2-4 working days. Working days are Monday through Friday. You are responsible for assuring there is an authorized personnel to receive the materials at time of delivery. Kaplan will not re-ship materials that are
- returned to us. The shipping time is around 2-4 business days. Business days are Monday through Friday. Kaplan will deliver to most countries, subject to additional shipping charges. You are responsible for any tax and custom duties that may apply. Please contact us for a quotation.
- Repeating discounts cannot be combined with any other offers, discounts or promotions. Candidates must present the required supporting documents at the time order is placed.

#### Feedback Mechanism

- Kaplan Financial encourages constructive feedback on all aspects about the quality of teaching and learning. Throughout the course, if students are not satisfied about our course or services, students are advised to write to the Course Director with full descriptions and evidence. Kaplan Financial will take reasonable and prompt action to try to resolve your concerns. Complaints that are lacking in substance and not made in good faith will not be taken.
- A course evaluation will be administered at the end of the course

#### **Ethics and Standards of Professional Conduct**

- Kaplan Financial and Schweser reserve the right to report any cases of misconduct, dishonesty, fraud or deceit to CFA Institute, other professional and government bodies. This can result in disciplinary action that may include in a delay in or a permanent suspension of student's participation in Kaplan Financial; also may impact on your membership and certification with CFA Institute.

  If students see any suspicious act of unauthorized recording or illegal attendance during the class, please
- alert our staff. Kaplan Financial reserves our right to report any case found to the Police and relevant professional bodies, including but not limited to CFA Institute.

#### **Education Bureau Required Disclaimer**

It is a matter of discretion for individual employers to recognize any qualification to which this course may

#### Personal Data Protection

If you do not wish to receive our offers and updates, please email us at hkmarketing.kf@kaplan.com to unsubscribe.

It is the responsibility of every student to be aware of the Kaplan Hong Kong Code of Conduct's content as www.kaplan.com.hk/code-of-conduct and to abide by its provision

#### Free 6-month Rejoin Pass

- The Rejoin Pass allows students to re-enroll in the CFA Full Package without any additional charges for the specified duration.
- The Pass is available only to Students who have previously enrolled in the CFA Full Package provided by Kaplan Financial (HK) Ltd.
- The Free 6-month Rejoin Pass is valid for a period of six (6) consecutive months from the end of the online 56. platform subscription date of the enrolled semester which is the end of the month after the exam of your
- To redeem the Rejoin Pass, students must provide the following documents for same level, including, i) Exam fail notice/ Proof of approval of Deferral from CFAI, ii) The new exam registration notice for the same level, iii) The official receipt of the course originally enrolled in and iv) the Kaplan CFA Enrollment form of the rejoined course.
- 58. Students must contact Kaplan within thirty (30) days of receiving their exam results/deferral approval to initiate the redemption process.

  Kaplan reserves the right to verify the provided proof of Exam fail notice/ Proof of approval of Deferral
- 59.
- from CFAI and enrollment in the CFA Full Package.

  The availability of the CFA Full Package for rejoining is subject to Kaplan's course schedule and capacity. 
  Kaplan will make reasonable efforts to accommodate students who wish to rejoin the course, subject to 61. availability. We may offer courses taught by a different trainer/language for your second attempt
- semester in the event that Kaplan does not provide similar offerings with the same trainer and language chosen by the student in the first enrolment. The Rejoin Pass is non-transferable and cannot be sold, exchanged, or redeemed for cash
- Kaplan reserves the right to terminate the Pass or modify these Terms and Conditions at any time without prior notice. Any such modifications, suspensions, or terminations will be effective immediately upon 63. posting the updated Terms on our website or by other means of communication.
- Kaplan does not guarantee that rejoining the exam preparation course will result in improved exam performance or passing the public exam. 64.

#### Kaplan Financial (HK) Limited

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#### E-Tech Centre Campus

G/F to 3/F, E-Tech Centre, Nos 402-406 Hennessy Road, Wanchai, Hong Kong (Causeway Bay MTR Exit A)