

Enrollment Form

Professional Development Online Short Course

Module	Pricing	Video Duration	Start Date (day/month/year)	Certification for SFC CPT Required
<input type="checkbox"/> Interpretation of Financial Statements -001	HK\$1,200	5 hours		<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Debt and Equity Capital Markets -002	HK\$1,200	5 hours		<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Equity Valuation and Ratio Analysis -003	HK\$1,200	5 hours		<input type="checkbox"/> Yes <input type="checkbox"/> No

System Validation Requirements:

User system validation is required which aims to give you the opportunity to fully test the online portal and ensure satisfactory viewing result. The process should take no more than 5 minutes. Kaplan will put on hold your enrollment until you have fully tested the online portal and the result was satisfactory.

View: <http://bit.ly/14cp7TA> on the computer which you will access eLearning.

- Port 80, 443 and 1935 should be opened for outbound access on your broadband router firewall setting.
- Under normal situation, broadband router does not control outbound port access so this should not be a problem. However, if you are trying to access from a controlled environment such as from your office network then there is a possibility that setting is blocked. Please contact your IT Administrator for permission.
- PC with sound card and speaker
- Windows 7 and 8, Windows XP. Mac OS x 10.8, Linux Red Hat 6
- Broadband connection: a consistent download speed of at least 500kpbs
- Adobe Reader XI or above • Adobe Flash Player 14.0 or above
- Details of the system requirements, please visit: <http://elearning.kaplan.com.hk/eLearning/System%20Requirements/System%20Requirements.htm>

Personal Particulars

TOTAL HK\$ _____

Surname Mr/Mrs/Miss

Forename New Student Alumni

Company

Job Title

Address

Mobile Email

Proof of Identity HKID No. or Passport No.
(Nationality:))

Terms and Conditions –Please read carefully

- Enrollment will only be recognized when accompanied by full payment.
- All fees do not include printed materials.
- Participants will receive their username and password within 2 working days prior to indicated start date of the online subscription (Kaplan office working days: Mon- Fri, 9am-6pm). All online subscriptions commence at 00:00 on start date and expire at 23:59 of end date in Hong Kong time.
- Customers are required to download the course manual from the online portal.
- Please read and ensure that you have met the minimum system requirements.
- Certificate for SFC CPT will be issued for one time only. A charge HK\$30 will apply for certificate reissuance.
- Online course registrations are not eligible for refund, cancellation or transfer to another module/customer. Expired courses, participants who have left the employment of a company are not eligible for refund of any kind, regardless of time spent in the course or time remaining.
- SFC licensees must undertake a minimum of 5 hours per calendar year for each SFC regulated activity. Corporations are held primarily responsible for ensuring their employees' fulfillment of the requirement. Coverage of subjects relevant to the individuals' functions and which may help to enhance their functional performance would meet the CPT purpose. The Academic and Accreditation Advisory Committee (AAAC) of the SFC does not endorse any training courses whether provided internally or externally. It is up to the Corporations to decide whether the training meets the CPT purpose and proper records should be kept for inspection upon request.
- Your personal data is collected and used by us for processing your application of admission, and for registration, administrative, verification, research, statistical and direct marketing purpose. We may also collect personal information required to satisfy legal, government and statutory obligations. Provision of personal data is necessary, and without your personal data, we may not be able to provide you with services you require. We may share and transfer your personal data with other members of the Kaplan group and/or authorized third parties providing services to us in relation to the above purposes and/or other prescribed purposes as allowed by law from time to time. In all such circumstances, data will be treated in strict confidence. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and to request correction of, his or her personal data. Applicants wishing to amend his or her data should fill out the prescribed form, and submit it to Kaplan. Applicants may opt-out from receiving our direct marketing materials at any time.

System Validation: I have fully tested the online portal and the result was satisfactory. I hereby confirm my application for Kaplan's programme. (Mandatory- please tick to confirm you have performed the system validation)

Payment Details

Cheque (payable to: Kaplan Financial (HK) Limited) Cash

Credit card: AMEX VISA MasterCard

Card No. Exp Date/...../.....

Cardholder's Name (as appear on card)

Signature

Terms and conditions are subject to change without prior notice. Please review the full and most updated version from our website periodically. All matters and disputes will be subject to the final decision of Kaplan.

I have read, understood and hereby agree to the terms and conditions stipulated on the course brochure, the enrollment form and on Kaplan Financial's website.

I wish to receive Kaplan information by email in the future

Unsubscribe from all Kaplan emails

Unsubscribe from non-Financial Markets mailing list only

Signature Date (DD/MM/YYYY)/...../.....

FOR OFFICIAL USE

F-SOO _____ HK \$ _____ ST20000 _____

APP# _____ PY _____ Date _____

Hand _____