


**Course Fee Tuition**

Intensive Revision Course	 Online Live Streaming <small>with First &amp; Final sessions Face-to-face</small>	Medium of Instruction	Lecturer	Teaching Hours	Enrol on or before 13 Jul 2026	Enrol on or before 20 Aug 2026	Full Tuition Fee
Ethics & Governance <sup>(4)</sup>		Cantonese	Taky Lo	48 hours	<input type="checkbox"/> HK \$4,850	<input type="checkbox"/> HK \$5,050	<input type="checkbox"/> HK \$5,350
Financial Risk Management			Harris Lui	27 hours	<input type="checkbox"/> HK \$4,300	<input type="checkbox"/> HK \$4,500	<input type="checkbox"/> HK \$4,800
Advanced Audit and Assurance			Polly Lo	31.5 hours	<input type="checkbox"/> HK \$4,300	<input type="checkbox"/> HK \$4,500	<input type="checkbox"/> HK \$4,800
Financial Reporting			Phoebe Siu	36 hours	<input type="checkbox"/> HK \$4,850	<input type="checkbox"/> HK \$5,050	<input type="checkbox"/> HK \$5,350
Strategic Management Accounting			Phoebe Siu	30 hours	<input type="checkbox"/> HK \$4,400	<input type="checkbox"/> HK \$4,600	<input type="checkbox"/> HK \$4,900
Global Strategy & Leadership <sup>(4)</sup>			Taky Lo	48 hours	<input type="checkbox"/> HK \$5,200	<input type="checkbox"/> HK \$5,400	<input type="checkbox"/> HK \$5,700

**Notes:**

- 1) Big 4, Grant Thornton, Moore HK and RSM HK staffs are eligible to enjoy extra 5% discount in Kaplan CPA Australia courses. Please refer to Terms & Conditions for more information.
- 2) Playback recording will be available within 3 working days after live-streaming and face-to-face sessions ended.
- 3) Access to the eLearning platform will be deactivated after 30 October 2026.
- 4) The First & Final Sessions of E&G and GSL will be only delivered in Face-to-Face + Recap video

**Online Learning System Validation and its policy ▶**

Please perform system testing through our validation page by scanning the QR code or browsing <https://www.kaplan.com.hk/page/kfa-elearning-sys-validation>



Apply via Online Store  
[store.kaplan.com.hk](https://store.kaplan.com.hk) ▶



# Terms and Conditions

## Enrolment Policy

1. A completed enrolment form/order form must be accompanied by payment in full.
2. Kaplan reserves the right to cancel a course if enrolment is insufficient and/or make alterations regarding lecturers, class location (for face-to-face sessions and if applicable), class schedules, topic sequence and time allocated to each topic if necessary. Under such circumstances (except course cancellation or premature cessation by Kaplan Financial), fees paid are non-refundable and non-transferrable. If any interruptions may happen, we will notify the students as soon as possible.
3. Course details will be emailed to students approximately three (3) working days prior to the course commencement. Students who have not received any information and announcements regarding the course within the time mentioned should contact Kaplan Financial immediately.
4. As email is the primary contact between Kaplan and students, it is students' responsibility to check their email regularly. Only urgent notice will be communicated by telephone and/or SMS.
5. Applicants must fully complete their enrolment forms. The CPA Australia registration number and Date of Birth are two mandatory information fields for Kaplan's assessment of your eligibility for enrolments and keep tracking of your future performances at the professional examinations. Please note that law enforcement officers have their full authorities for searching and checking with your personal data / identifications documents that you have entrusted for our custody, in the event of their conducting any necessary investigations. Therefore, a fully completed enrolment form is of a primordial protection and proof for your proper student status at Kaplan.

## Identification Policy (For Face-to-face sessions only)

1. Kaplan Financial reserves the right to verify student's identity whenever students are present for a course, using or making request of our services. This involves verification of student's contact information and showing of ID card. The ID card must be current and valid, contain photo, be issued by a government agency and be an original document (photocopies of ID documents will not be accepted). The preferred form of ID is the HKID card or passport if student is not a Hong Kong citizen.
2. Regular spot-checks will be conducted to protect paid students' interest. If students are aware of any suspected trespassers, please inform the course lecturer and/or the administration staff of Kaplan Financial immediately. Any un-paid attendant caught will be required to pay the full course fees plus an administrative fee (50% of the full course fee). Kaplan Financial will report the case to the professional institutions (e.g. CPA Australia) or/and government bodies for misconduct and disciplinary action for permanent disqualifications. Kaplan Financial will reserve the rights to report to the police and pursue legal action against the caught un-paid attendant.
3. Under all circumstances, only the enrolled and paid students can attend our lessons or use the student supporting services. Kaplan does not accept substitutes, in whole or in part, to obtain services and attend classes. Anyone attending the class without prior payment of full course fees will be subject to a full course fee plus an administrative fee (50% of the full course fee) payment on the spot. If students see any suspicious act of illegal attendance during the class, please alert our staff. Trespassing is a crime and an attempt to make off without payment is an offence under S.18C Theft Ordinance with the maximum penalty of three (3) years imprisonment. Kaplan shall report to the police and reserve the rights for further legal actions.
4. Students who have entered the Kaplan premises will be bound by Kaplan Financial's terms and conditions.

## Attendance Policy

1. It is student's responsibility to sign on the attendance registration sheet on face-to-face sessions as a record of presence.
2. It is student's responsibility to attend lessons according to the prescribed course schedule.
3. For face-to-face sessions, no seating arrangement will be planned for students. Seats are available on a first-come-first-served basis and students should not occupy seats for other students.
4. Within two months from the completion of the course, students may submit a request for certificate of attendance if they have achieved at least 70% completion progress of video content. Late application will not be accepted and HK\$150 will be charged for each successful issuance. Certificate of attendance will be ready within 14 working days after our acceptance of certificate request.

## eLearning Platform

1. Login information will be emailed to users 2-3 working days prior to class commencement or within five (5) working days after the enrolment is processed if the course has started, whichever is later.
2. All playback videos will be available on eLearning Platform within three (3) working days after live session ended. For the latest video upload schedule of online courses, please refer to the timetable or course dashboard in eLearning platform.
3. Kaplan does not warrant that eLearning Online Access will be uninterrupted or error-free. Online Access to Kaplan eLearning is provided on an "as is, as available" basis. By using Kaplan eLearning platform, you confirm that you have met the minimum system requirements and are fully satisfied about the playback performance of Kaplan eLearning.
4. There may be a chance to experience an unstable connection from mainland China with the Great Firewall. We will not be liable or responsible in any way should you fail to access our learning materials in the event of connection issues resulting from the Great Firewall.
5. Access to the eLearning platform will be deactivated after 30 October 2026.
6. Your subscription to Kaplan eLearning class is a limited license to use the content only between the time online access is granted and its expiry date (hereinafter referred to as the "Subscription Period"). The subscription period varies depending on the class you sign up for. You are responsible for checking this information posted on the course flyer and Kaplan eLearning platform. Your subscription cannot be extended unless extension option is included in the eLearning class you sign up for and you have met the extension requirements.
7. You understand that Kaplan may revise the online content, whether in digital or downloadable format, from time to time to meet its training objectives. It may add or remove materials that it considers as unnecessary or no longer relevant for exam preparation. Once the material is removed it will not be accessible and will not be made available upon request.
8. The classes and products sold in the correspondence courses are intended for personal use only. Sharing or resale of Kaplan materials and/or online access is prohibited. The username/user id and password given by Kaplan cannot be shared with anyone, even if that person has his or her own subscription to Kaplan products and/or services. Kaplan reserves all its rights in the event of a violation of this policy, which may include discontinuation of the auction itself, immediate suspension of your privileges as a seller and/or user without refund, and enforcement of Kaplan's rights under law and equity. Kaplan will only support registered users who made purchases directly from Kaplan.

## Course Materials for Online classes

1. The online course and/or eLearning logins, course materials, and access to live online classes, or lecture videos recordings provided to the student will be for his/her use only. Student must not distribute, reproduce, transfer the same or any course materials to others in any form or manner.
2. Course notes will only be available as printable soft copies for online courses. Students can access and download the notes from the eLearning platform to print them as needed.
3. All forms of course materials, including course notes, videos and so on, will be protected by watermarks for copyright protection purposes.
4. All course materials must be downloaded from eLearning platform within the same examination semester.

## Cancellation and Refund Policy

1. Students must complete the course within the current exam sitting. Any transfers, deferrals, or rollovers of any portion of the course or fees to future exam sittings are not permitted.
2. Course withdrawal application must be submitted to Kaplan, along with the official e-receipt, written request and original evidence support, at least 14 working days prior to the course commencement. Withdrawal application is not accepted after the course commencement or the videos and course notes in eLearning platform had been accessed. Application should be sent to Kaplan via email at HKCPAA@kaplan.com. Each successful application is subject to a non-refundable administrative fee of HK\$400 per course per request.
3. Refund can be in the form of:  
(a) Credit Note: with the total amount of the course (exclude study materials and administrative fees) with

- 1-year validity will be issued. It is non-refundable, non-redeemable and non-transferable; issued credit note can only be used on Accountancy products of Kaplan; the amount on the credit note can only be used once and against the course fee by the set expiry date. If there will be an increase in course fee, students are required to settle the differences; OR
- (b) Cheque Refund: 50% of course fees (excludes study materials and administrative fees) will be refunded. Refund will be made by cheque; student will be notified for the date of collection.
4. Refund will be payable within one (1) month from the date upon which Kaplan was advised of the withdrawal. Kaplan reserves the right to make the final decision of the application.
5. You accept that once a cancellation request has been received, your access to any online materials held on our learning platform will be revoked.
6. Refund request arising from extenuating personal circumstances will be reviewed on a case-by-case basis, subject to submission of supporting documentation. The common extenuating reasons are illness, accident, pregnancy and bereavement. Refunds will not be granted for the following reasons: financial circumstances, failure to register for an exam, taking the exam in a later exam sitting, decision not to pursue the designation, changes in employment circumstances (e.g. job role, location, working hours, workload, etc), course difficulty level not meeting expectations, dissatisfaction with the trainer's presentation style.
7. Refunds will only be arranged upon receipt of all required documentations, and all approved refunds will be made to the participant by credit note or cheque.
8. Any funds received that are not utilized or refunded in accordance with these Terms and Conditions will be forfeited to Kaplan Financial.
9. If Kaplan Financial withdraws, cancels, or does not offer a course after course fees have been collected, all fees paid, will be refunded within one (1) month.
10. In the event that a course commences but is prematurely ceased by Kaplan Financial, all fees collected in respect of any part of the course not conducted on or after the date of cessation will be refunded within one (1) month from the date of such cessation.

## Open Day Discount

1. This discount is valid only for students who enrol in CPA Australia (Semester 2 2026) Intensive Revision Course through online store from 00:00 (Hong Kong time) on 5 June 2026 to 23:59 (Hong Kong time) on 10 June 2026.
2. It is non-refundable, non-transferable and cannot be redeemed in cash.
3. It cannot be used in conjunction with any other promotional offers, discounts and cash coupons, except the early bird discount and Big Four, Grant Thornton, Moore HK and RSM HK Discount.
4. Discount must be redeemed via online store only and will not be offered again once payment is made.
5. Kaplan reserves the final right to amend these terms and conditions with or without prior notice. All matters and disputes will be subject to the final decision of Kaplan Financial.

## Big Four, Grant Thornton, Moore HK and RSM HK Discount

1. Big4, Grant Thornton, Moore HK and RSM HK staff are eligible to enjoy extra 5% discount in ALL Kaplan CPA Australia courses on top of the early bird discount and Open Day discount (valid only between 5 June 2026 and 10 June 2026).
2. Students must submit their staff card copy to enjoy this discount.
3. It is non-refundable, non-transferable and cannot be redeemed in cash.
4. Discount must be used when the enrolment is made. It will not be offered afterwards.
5. Discount cannot be used via Kaplan's online store platform.
6. Kaplan reserves the final right to amend these terms and conditions with or without prior notice. All matters and disputes will be subject to the final decision of Kaplan Financial.

## Personal Data Protection

1. Your personal data is collected and used by us for processing your application of admission, and for registration, administrative, verification, research, statistical and direct marketing purpose. We may also collect personal information to satisfy legal, government and statutory obligations. Provision of personal data is necessary, and without your personal data, we may not be able to provide you with services you require. We may share and transfer your personal data with other members of the Kaplan group and/or authorized third parties providing services to us in relation to the above purposes and/or other prescribed purposes as allowed by law from time to time. In all such circumstances, data will be treated in strict confidence.
2. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and to request correction of, his or her personal data. Applicants wishing to amend his or her data should fill out the prescribed form, and submit it to Kaplan. Applicants may opt-out from receiving our direct marketing materials at any time.
3. If you do not wish to receive our offers and updates, please send email to [info@kaplan.edu.hk](mailto:info@kaplan.edu.hk) and indicate you want to:  
 Unsubscribe from all Kaplan Financial emails, or  
 Unsubscribe from non-Accountancy emails only

## Notes to Visa Holder Applicants (For face-to-face sessions only)

1. Holders of valid working visas or dependency visas are welcomed to consult Kaplan for admissions. If the existing visa does not indicate your eligibility for staying and / or studying in Hong Kong, please further consult the Immigration Department of the HKSAR Government. (website: <http://www.immd.gov.hk>; telephone: (852) 2824 6111). The Immigration Department is fully empowered for the processing of visa application and the approval for the applicants' eligibility for staying and / or studying in Hong Kong. Kaplan's acceptance of your application for the programmers does not warrant for successful visa approval from the Immigration Office. Visa holder applicants and students should be careful of their full compliance with the relevant immigration laws and ordinances during their staying and studying in Hong Kong.
2. Applicants who do not possess a valid visa for studying in Hong Kong will not be able to attend the face-to-face sessions at our campus but are welcome to attend our online livestreaming sessions.

## Applicants from Sanctioned Countries

1. Students who are citizens from any of the following sanction countries are unable to enrol to the course: Afghanistan, Belarus, Columbia, Cuba, Central African Republic, Democratic Republic of the Congo, Democratic People's Republic of Korea, Haiti, Iran, ISIL and Al-Qaida, Libya, Mexico, Myanmar, Russia, Somalia, South Sudan, Sudan, Syria, Ukraine, Venezuela, Yemen, Zimbabwe.

## Other information

1. Your course is registered with the Non-Local Courses Registry, Education Bureau, Course Registration NO.: 312195. It is a matter of discretion for individual employers to recognize any qualification to which this course may lead.
2. Kaplan reserves the right to make changes to the lecturers listed, as well as course materials and the course schedule, without prior notice. All matters and disputes are subject to the final decision of Kaplan Financial.
3. These Terms and Conditions set out your entire agreement with Kaplan for the particular course and supersede all previous agreements or understandings made (verbally or in writing) in relation to the course.
4. By accepting to participate on a programme of study with Kaplan you are agreeing to abide by the Kaplan Code of Conduct as published and available at <http://www.kaplan.com.hk/code-of-conduct.php>
5. Terms and Conditions are subject to change without notice. Please review the full and most updated version from our website [www.kaplan.com.hk](http://www.kaplan.com.hk) periodically. All matters and disputes will be subject to the final decision of Kaplan.



For additional course details,  
please scan this QR code.

Tel: (852) 2526 3686

Whatsapp: (852) 5628 8939

[www.kaplan.com.hk/kfa](http://www.kaplan.com.hk/kfa)

Email: [HKCPAA@kaplan.com](mailto:HKCPAA@kaplan.com)

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